

Bartlett Christian Academy



Student Enrollment Information Sheet

Our Mission Statement

Bartlett Christian Academy is a ministry of Bartlett Baptist Church. We are dedicated to providing superior academic standards in a Christian environment.

Student Enrollment Process

Thank you for your interest in becoming a member of the Bartlett Christian Academy family. It is our desire to make this process as simple as possible. The instructions listed below outline the steps necessary to become a student at BCA. If you have any questions, please feel free to contact the office at any time. As you begin this process, we encourage you to continually seek the Lord for wisdom and guidance in making these important decisions concerning the education of your child.

1. Prospective families must complete and submit a **Student Enrollment Sheet** to the school office.
2. Once the office receives this information, an interview will be scheduled with a member of the administration. **(This interview is for new students only.)** The purpose of this interview is to familiarize you with the philosophy and goals of the school and also for the school to become acquainted with you.
3. If both parties agree to continue the enrollment process after the interview, the following documents must be submitted to the school office for incoming first through sixth graders:
 - Standardized test results from the preceding school year
 - Copy of academic records/transcripts/report cards
4. Based on the initial interview, previous test scores, and transcripts, final acceptance will be determined.
5. If acceptance is granted, the following steps will complete enrollment:
 - Submit Registration and Curriculum Fee
 - Sign Records Release Form (Transcripts)
 - Receive a Parent's Handbook
 - Submit Application, Dental Form, Health Form, Birth Certificate and all Permission slips.

Start Date:

Next Year / Next Semester / Immediately

Applying for Grade:

K - 1/2 Day K - Full Day 1 2 3 4 5 6

Student's Name:

Address:

Street

City, State, Zip

Date of Birth:

Age:

Race:

Sex: M F

Student's Home Phone:

Public School:

Where student otherwise would attend

School:

District#

Last School Attended:

School:

District#

Address:

Grade:

Home Church Name and Pastor

Address

Do you attend church regularly?

Y N Sunday School? Y N

Is the father a born-again Christian?

Y N

Is the mother a born-again Christian?

Y N

Has the student ever made a profession of faith?

Y N

If not a church member, please indicate your denominational preference:

Father (or Guardian's) Name:

First and Last

Cell Phone:

Work Phone:

Mother (or Guardian's) Name:

First and Last

Cell Phone:

Work Phone:

Marital Status:

Married Single Divorced Widowed

If parents are separated or divorced, with whom does the child live?

Parent's E-mail

Siblings also applying:

Name

Grade

Child Care Needed:

Before School

After School

Please Circle One

Not Sure

Why do you, as parents, wish to enroll your student in a Christian School?

--

If your student has been retained in any grade, please state the grade and reason.

--

Has your student ever been suspended or expelled from school or is your student currently under any type of suspension?

Yes/No	If Yes, please explain:

Has your student ever had difficulty with civil authorities? Any disciplinary problems?

Yes/No	If Yes, please explain:

Has your student ever been tested for learning difficulties, received an IEP, or needed any special academic, physical, or behavioral accommodations?

Yes/No	If Yes, please explain:

Is your student under the supervision of the Department of children and Family Services?

Yes/No	If Yes, please explain:

Medic Alert (asthma, diabetes, etc.)

--

Allergies?

--

Child's Physician:
Person to contact if parents can't be reached:

Name:	Phone:
Name:	Phone:

This section to be completed by students enrolling in Grades 5 - 6

In your own words, explain what you understand the term "Christian" to mean.

--

Do you consider yourself to be a Christian? Why?

Yes / No

Have you, or do you now, use tobacco products, drink alcoholic beverages, or use a controlled substance (drugs) of any kind?

Yes / No If yes, please explain:

Is it your desire to attend Bartlett Christian Academy?

Yes / No Please Explain:

Admissions Policy

Bartlett Christian Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities made available to students at the school. It does not discriminate in administration of its educational policies, admissions, policies, or any other school-administrated programs.

We do, however, reserve the right to deny admission to any individual who cannot benefit from enrollment based on past academic achievement, disqualifying handicap, or whose personal lifestyle is not in harmony with the stated philosophy and purpose of Bartlett Christian Academy.

Agreement & Requirements for Admission

Children entering kindergarten must have reached the age of five on or before September 1 of the current school year in which he/she will be enrolled.

As parent or guardian, I agree to place all discipline under the jurisdiction of the school's administration and to cooperate with the school's policies.

Zero-Tolerance Policy

- . Any gang affiliations will result in immediate expulsion.
- . Possession, use, sale, or distribution of alcohol or drugs on or off school grounds will result in immediate expulsion

